

	<p style="text-align: center;">Career Studies Standards Revision and Writing Committee Meeting</p> <p>Date: January 11, 2019 Time: 10:00 a.m. – 3:30 p.m. Location: 300 Sower Blvd. Frankfort, KY</p>
Meeting Purpose:	Revise, review and develop Kentucky Academic Standards in accordance with SB1 (2017).
Meeting Called by:	Matt Chaliff
Members:	Haridas Chandran, Matt Fisher, Rebecca Ford, Sheryl Hamilton, Shannon Hankins, Brittany Hill, Nicki Jones, Sarah List, Christina Rodriguez, Emily Tubbs KDE Staff: Matt Chaliff, Teresa Rogers

Time	Agenda Items	Lead	Discussion
10:00am	Call to Order/Roll Call	Matt Chaliff	Present: Haridas Chandran, Rebecca Ford, Sheryl Hamilton, Brittany Hill, Nicki Jones, Sarah List, Christina Rodriguez, Emily Tubbs Absent: Matt Fisher, Shannon Hankins
10:05am	Approval of Agenda	Matt Chaliff	Motion: Rebecca Ford Second: Brittany Hill Motion approved.
10:10am	Welcome	Matt Chaliff	Matt welcomed the members and thanked them for their participation.
10:15am	Establish Norms	Matt Chaliff	The group reviewed norms for the day's meeting.
10:20am	Overview of Meeting Goals	Teresa Rogers	Teresa provided an overview of the meeting goal to refine the Career Studies standards. She shared that the Essential Skills strand was ready for public comment, but both the Careers and Financial Literacy strands needed additional work to ensure rigor and alignment across grade bands.
10:30am	Standards Refinement Work	Teresa Rogers	Members were divided into two teams, each including an elementary, middle and high school teacher, to begin revising the Careers and Financial Literacy strands.
11:30am	Lunch Break – 45 minutes		
12:15pm	Standards Refinement Work	Matt Chaliff	The group continued to work on revising the Careers and Financial Literacy strands.
3:15pm	Next Steps	Teresa Rogers	Teams shared the progress made to their assigned strand. Teresa discussed next steps of the development process: <ul style="list-style-type: none"> The Appalachian Regional Comprehensive Center would release the Career Studies standards draft for public comment in February.
3:30pm	Close of Meeting	Matt Chaliff	Motion: Rebecca Ford Second: Brittany Hill Motion approved.